



City of Kenosha

## Community Development - Redevelopment Specialist

<b>SALARY</b>	\$5,857.00 - \$8,734.00 Monthly \$70,284.00 - \$104,808.00 Annually	<b>LOCATION</b>	Kenosha, WI
<b>JOB TYPE</b>	Regular - Full Time	<b>JOB NUMBER</b>	03770626
<b>DEPARTMENT</b>	City Development	<b>OPENING DATE</b>	04/09/2026
<b>CLOSING DATE</b>	Continuous		

### General Overview of Position

#### **Be Part of Kenosha's Growth – Join Our Planning & Development Team!**

Kenosha, a city of 100,000 people, is strategically located 40 miles south of Milwaukee and 60 miles north of Chicago. The city is moving forward on the development of several transformational projects. These include redevelopment in our Uptown commercial district, a large-scale development project Downtown, and the redevelopment of a 100-acre infill site into a Live/Work/Play Innovation Neighborhood. Complimenting development in the heart of our city are plans for more than 1,000 units of new housing throughout the City, and robust industrial growth in our Interstate 94 corridor.

This is an exciting time to consider becoming part of the City of Kenosha's Planning and Development team. If you're motivated to be part of a fast-paced, professional environment, apply today to join a team committed to building a stronger community! **This posting will remain open until the City's needs are met.**



### Example of Duties & Responsibilities

- Manage the administration of federally funded CDBG & Home Programs in conjunction with other staff
- Manage infill development projects, including the Home Kenosha Attainable Housing Initiative
- Assist in the implementation of redevelopment plans and projects in conjunction with other staff
- Manage the acquisition of blighted property in conjunction with other staff
- Manage the marketing and selling of city-owned properties
- Assist in the creation and administration of tax increment financing district in conjunction with other staff
- Contribute to the updating of the City's Comprehensive Plan and Zoning Code in conjunction with other staff
- Assist in the utilization of GIS mapping for planning/ redevelopment purposes

(NOTE: The duties listed above are intended as illustrations of the various types of work performed by persons in positions covered by this classification specification. This list is not all-inclusive. The omission of a particular job duty does not mean that the duty is not one of the essential functions of the position. Management reserves the right to assign employees in this classification to duties not listed above if the duties are fairly within the scope of responsibilities applicable to the level of work performed by employees in positions covered by this classification/specification. This classification specification does not create an employment contract between the City and the employee and is subject to change by the City as the needs of the City and the department change over time.)

## Requirements

### **Required Education, Training and Experience:**

- Bachelor's or Master's degree in Planning, Public Administration, Business Administration, Finance, Real Estate, or related field
- Two to four years of related work experience in the above-mentioned fields
- Preference for experience in the public or private sector, including real estate development, planning, inspection, land development, construction, real estate brokerage, property management, and involvement in a multi-disciplinary team

### **Required Knowledge, Abilities and Skills:**

- Knowledge of the laws, ordinances, and regulations related to redevelopment, CDBG, HOME, and tax increment financing districts
- Knowledge of computers and job-related software applications
- Ability to manage multiple projects simultaneously
- Ability to read and interpret a variety of legal and financial rules and regulations
- Ability to communicate effectively, both orally and in writing
- Ability to prepare and present oral and written reports
- Ability to read and understand maps, blueprints and similar relevant documents

### **Physical Requirements:**

- Task involves frequent walking; standing; some lifting and carrying objects of moderate weight (12-20 pounds); and/or the operation of vehicles, office, shop keyboard, or hand tools in which manipulative skills and hand-eye coordination are important ingredients of safe and/or productive operations.

### **Environmental Requirements:**

- Task may require infrequent exposure to adverse environmental conditions

### **Sensory Requirements:**

- Task requires color perception and discrimination
- Task requires sound perception and discrimination
- Task requires visual perception and discrimination

### **Other Requirements:**

- Possession of a valid driver's license and a good driving record
- May be required to provide a personal vehicle for use on the job

## Method of Selection

Selection of qualified applicants will be based upon a rating of their training, experience and work record. The selection process may include written and/or oral examinations. Appointment will be made in accordance with City policy and the Civil Service Ordinance and Rules and Regulations. The City reserves the right to evaluate only those applicants who best met the needs of the city.

**Employer**

City of Kenosha

**Address**625 - 52nd Street  
Room 205  
Kenosha, Wisconsin, 53140**Phone**

262.653.4130

**Website**<https://www.kenosha.org>**Community Development - Redevelopment Specialist Supplemental Questionnaire****\*QUESTION 1**

A person is not qualified for initial employment ONLY if the person would be immediately supervised by a relative. For purposes of this rule, "Relative" includes any member of your immediate household or any person whose relationship by blood or marriage is as close as or closer than first cousin, grandparent or grandchild, including step relationships. Based upon this definition of "relative", do you have any relatives employed or serving in the capacity as an elected official with the City?

- Yes  
 No

**QUESTION 2**

If you answered yes to the question above, please list the name(s) and relationship(s) of your City-employed relative(s).

**\*QUESTION 3**

The following supplemental questions may be used as a scored evaluation of your knowledge, skills and experience. Be certain that the choices you make correspond to the information you have provided on your application/resume. Please be honest and accurate as possible. You may be asked to demonstrate your knowledge and skills in a work sample or during a hiring interview. By completing this supplemental evaluation you are attesting that the information you have provided is accurate. Any information you provide may be reviewed by the hiring manager. Any misstatements or falsification of information may eliminate you from consideration or may result in dismissal.

- Yes  
 No

**\*QUESTION 4**

Please indicate the highest level of education that you have achieved.

- Some high school  
 High school diploma GED or equivalent  
 Associate's degree  
 Bachelor's degree  
 Master's degree or higher

**\*QUESTION 5**

What major field of study is your degree in?

**\*QUESTION 6**

Do you possess a valid driver's license with a good driving record?

- Yes
- No

**\*QUESTION 7**

Which of the following do you have working knowledge of? Select all that apply

- CDBG and/or HOME Programs
- Computer technology and applicable software such as Geographical Information Systems
- Tax Incremental Financing
- Working with a redevelopment authority
- Managing projects and contractors
- None of the above

**\*QUESTION 8**

How many years of experience do you have in developing a TID, working with a redevelopment authority and/or project management?

- No experience
- 0-2 years
- 3-5 years
- 5-7 years
- 7 years or more

\* Required Question